



**BUSITEMA
UNIVERSITY**
Pursuing Excellence

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OFFICE OF THE UNIVERSITY SECRETARY

Our Ref: BU/CR/224/1

6th April 2023

All Staff,
Busitema University

EASTER RECESS

As you are all aware Christians in the all World will be celebrating Easter to honor the death and resurrection of Jesus Christ which is declared a public Holiday.

The purpose of this letter therefore, is to inform you that all offices will be closed with effect from **Friday 7th to Monday 10th April 2023**. You are expected to report to your respective work places on **Tuesday 11th April 2023** starting at **8:00a.m.**

NB: The **Security Personnel** will remain on their respective duty stations during this Easter season to ensure that the University property is in safe custody.

I wish you all a peaceful Easter Holiday.

Matsiko Mutungwire Abert
UNIVERSITY SECRETARY

Copy :

Chairperson Busitema University Council
Vice Chancellor
Deputy Vice Chancellor (A & A)
Deputy Vice Chancellor (F&A)
Faculty Deans
Deputy Director Human Resource
Assistant Director Internal Audit
Chief Security Officer