



**DIRECTORATE OF GRADUATE STUDIES, RESEARCH AND INNOVATIONS**

**APPENDIX I:**

**GUIDELINES FOR RESEARCH PROPOSALS**

**Section A: Preliminary Pages**

**1. TITLE PAGE: *All must be centered***

- i. Topic/Title of the Research should be **bolded**
- ii. Students Name as per admission letter,
- iii. Registration Number,
- iv. "A research proposal submitted to the Directorate of Graduate Studies, Research and Innovations in partial fulfillment of the requirements for the award a Master Degree/Doctor of Philosophy in...,
- v. Date (Month, and Year)

**2. DECLARATION**

This should be signed and dated by student. With the following statement:

**I the undersigned, declare that this research proposal/dissertation/thesis is my original work, except where due acknowledgement has been made. I declare that this work has never been submitted to this University or to any other institution for funding/ for partial fulfillment for any award.**

Student Name: \_\_\_\_\_

Registration Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date (DD/MM/YYYY)

**3. SUPERVISOR(S) APPROVAL**

This research proposal/dissertation/thesis submitted as a partial fulfillment for the award of Masters of/Doctor of Philosophy in ..... of Busitema University, with my/our approval as the academic supervisor(s)

Name: \_\_\_\_\_

Academic Qualifications: \_\_\_\_\_

Rank: \_\_\_\_\_

Department: \_\_\_\_\_

Faculty: \_\_\_\_\_

Signature: \_\_\_\_\_

Date (DD/MM/YYYY)

4. Dedication (Optional)
5. Acknowledgments
6. Table of Contents
7. Acronyms and Abbreviations (Where applicable, in Alphabetical)
8. Symbols (Where applicable)
9. Operational Definitions (Where applicable, in Alphabetical)
10. List of Figures
11. List of Tables
12. Abstract

The Abstract must be utmost 1 page. It should include the following components:

- i. Background
- ii. Problem statement
- iii. Main Objectives/purpose
- iv. Methodology (study design, population, sampling strategy, data analysis plan, statement on ethical issues)
- v. Expected output

## **Section B: Body of the Proposal**

### **1. CHAPTER ONE (INTRODUCTION)**

- 1.1 Background
- 1.2 Statement of the Problem/Opportunity
- 1.3 Research Objectives
  - 1.3 .1 Purpose/Main Objective
  - 1.3. 2 Specific objectives
- 1.4 Research Questions/Hypotheses
- 1.5 Originality and contribution to new knowledge
- 1.5 Significance of the Study /Rationale/Justification

This should relate to the current National Development Plan (NDP), Sustainable Development Goals (SDGs), Uganda Vision 2040, BU Strategic Plan, NRM Manifesto etc.

This should also relate to relevant stakeholders.

- 1.6 Scope of the study
 

Time scope, Geographical and Content scope.
- 1.7 Theoretical, Conceptual Framework

### **2.0 CHAPTER TWO (LITERATURE REVIEW)**

### **3.0 CHAPTER THREE (MATERIALS AND METHODS)**

- 3.1 Research Design)
- 3.2 Study population
- 3.3 Sampling strategy and sample size
- 3.4 Data collection methods
- 3.5Data analysis and presentations
- 3.6 Ethical consideration

- 3.7 Environmental and gender implications
- 3.8 Limitations of the study

## **REFERENCES**

- Appendix 1 Log Framework
- Appendix 2 Budget
- Appendix 3 Sample research tools
- Appendix 4 Maps/Pictures/Photographs/Plates (Where applicable)
- Appendix 5 Consent Forms (Where applicable)

## **Section C Presentation Style**

### 1.0 Font style and size

This will be Times New Roman and size 12

### 1.2 Line spacing

This will be 1.5-line spacing.

### 1.3 Referencing

This will APA style, Harvard Style and Vancouver depending on the faculty.